

Regular Meeting

Monday January 11, 2010

Call to order: Don Wilson @ 11:02 a.m.

Roll Call: Paul Ritchey, Harold Grosnickle, Don Wilson, Sandy Borchers

Guests: Sue Allen, Jan Ritchey, Kellie Geist, Kathy Cromer, Dennis Elchlinger, Liz and Bill Smith

Prayer and Pledge: Waived

Old Business:

Paul Ritchey: Changed address on Manila Road.

Don Wilson: Going over to County on 1/12/10 to talk to Ray Sebastian to talk to him about the demo on the house at 133/727.

New Business:

Paul Ritchey: Received a call from a resident regarding the Historical Military Marker on Park Road. Jason Browning to take care of.

Don Wilson: John Korfhagen will be here at 7:00p.m. tonight for the Meeting. Sandy Borchers let it be known that she was not aware of any meeting set for Monday night. Harold Grosnickle told her that he had called but she did not answer the phone. States he left a message on the answering machine.

Harold Grosnickle: Snow since last meeting and he had received no complaints about the roads.

011110-1: Don Wilson moved to accept the resignation of Keith Clonch from the WTF&R as FF/ Medic effective 1/11/10. 2nd Harold Grosnickle

Vote: PR, HG, DW

All Aye

Motion Carried

011110-2: Harold Grosnickle moved to allow the Chief to go ahead and have the copier at the WTF&R station to be repaired. 2nd Paul Ritchey

Vote: PR, HG, DW

All Aye

Motion Carried

Policy Manual corrections will be discussed with John Korfhagen at tonight's meeting.

011110-3: Don Wilson moved to have Andrew Graphics, Dayton, Ohio to print 75 copies of the Policy Manual. Discussed. Have Attorney approval before sending out. 2nd Paul Ritchey.

Vote: PR, HG, DW

All Aye

Motion Carried

011110-4: Don Wilson moved to allow Deputy Chief Jason Jewett to use the utility vehicle for Emergency responses. Township will provide service and fuel for vehicle. 2nd Harold Grosnickle. Discussion: attach usage sheet.

Vote: PR, HG, DW

All Aye

Motion Carried

011110-5: Don Wilson moved to have Kellie Moulden and Kathy Cromer to set on VFFD Board for 2010/2011. 2nd Don Wilson

Vote: PR, HG, DW

All Aye

Motion Carried

011110-6: Don Wilson moved to have Chief Moulden attend a training class at New Mexico Tech in Playas, New Mexico on January 25, 2010 through January 29, 2010. All expenses are paid or is reimbursable resulting in no cost to the Township. 2nd Harold Grosnickle

Vote: PR, HG, DW

All Aye

Motion Carried

011110-7: Don Wilson moved to accept Patrick Bryant and Adrianna Moore as cadets for the WTF&R effective 1/11/10. 2nd Paul Ritchey

Vote: PR, HG, DW

All Aye

Motion Carried

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Chief will ask for a Special Meeting to sign an agreement with McCarty Associates to act as our Engineering/ Architectural firm on the new Fire Station due to no meeting on 1/18/10.

011110-8: Don Wilson moved to send the prepared letter to Matt Angel terminating him as Web site Administrator. To be mailed Certified Mail on 1/11/10. 2nd Paul Ritchey. Discussion

Vote: PR, HG, DW All Aye Motion Carried

Record Retention Policy: There was discussion about this.

Harold Grosnickle read from previous minutes that Chief Moulden did speak to John Korfhagen. Chief Moulden believes that the Board approved the open records policy not a Records Retention. Chief states that there has never been a Records Retention Policy approved by the Wayne Township Board of Trustees. He continued to tell the Board about what the Records Retention Policy is about. There was much discussion on this. Chief has a meeting with Barb Brown, The Clermont County Records Administrator, on Jan 13, 2010 and she will help the Chief develop the policy.

Chief states he made corrections to the Policy Manual as directed by the Board on Jan.2, 2010. He has not heard back from John as of this date to the correction made and if any other corrections needed to be made.

Harold Grosnickle stated to have John Korfhagen go over what minutes we have and have him help us become completely legal when it comes to the Records Retention Policy.

011110-9: Don Wilson moved to approve 12/30/09 Public Hearing Meeting as written. 2nd Paul Ritchey

Vote: PR, DW All Aye Motion Carried

011110-10: Don Wilson moved to approve the 12/30/09 Disciplinary Meeting minutes as written. 2nd Paul Ritchey **Vote: PR, DW All Aye Motion Carried**

011110-11: Don Wilson moved to accept Regular End of Year Meeting minutes with corrections on last page by Dennis Elchlinger. 2nd Paul Ritchey

Vote: PR, DW All Aye Motion Carried

Public Portion:

Dennis Elchlinger: Asked if the Special Meeting for this evening with John Korfhagen was posted. Harold Grosnickle stated yes and there is no current call list for the year 2010. Each year a new call list needs to be made.

Dennis Elchlinger: The vehicle for the Deputy Chief, what will other members use if needed for supplies or to go other places. They will still have the ability to use the vehicle. If Jason is gone then they would use the brush truck if parts are needed they can be delivered.

Dennis Elchlinger wishes to have copies of the minutes for 12/30/09.

011110-12: Don Wilson moved to have the Township pay for the 20/20 dinner, the Trustees and their spouses. 2nd Paul Ritchey

Vote: PR, HG, DW All Aye Motion Carried

Dennis Elchlinger asked who made up the signs for the Special Meeting. Chief Moulden did and gave them to Jason Browning to hand out. He put them up around town.

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011110-13: Don Wilson moved to go into Executive Session under ORC121.22G(1): Personnel issue for wage and or promotions @12:10p.m. 2nd Paul Ritchey

Vote: PR, HG, DW All Aye Motion Carried

011110-14: Don Wilson moved to return from Executive Session @1:46p.m. 2nd Harold Grosnickle

Vote: PR, HG, DW All Aye Motion Carried

Purpose of Executive Session was to go over wages and compensation and any other promotions with pay raises.

011110-15: Don Wilson moved to give a .25 cent raise per hour for full-time Dave Herlensky. 2nd Paul Ritchey **Vote: PR, HG, DW All Aye Motion Carried**

Base rate of pay increases .25 for those mentioned on sheet.(attached)

011110-16: Don Wilson moved to have the raises effective 1/10/10. 2nd Paul Ritchey

Vote: PR, DW HG Abstain Motion Carried by 2/3

011110-17: Don Wilson moved to increase Jason Browning .25/hr. \$19.50 to \$19.75 pr/hr 2nd Paul Ritchey **Vote: PR, DW HG Abstain Motion Carried by 2/3**

011110-18: Don Wilson moved to increase Frank Koutny \$20/pr month effective 1/1/10. 2nd Paul Ritchey **Vote: PR, DW HG Abstain Motion Carried by 2/3**

011110-19: Don Wilson moved to accept the proposal of Part-Time Administrator to be reviewed by legal the p.m. The Chief's salary \$65,000 + \$3,000 from General to = \$68,000 for one year. 2nd Paul Ritchey
Discussion from public:

Sue Allen: Why was this brought up to hire an Administrator? Don Wilson explained. Due to the Chief's ability to get grants into the community and due to the fact that \$2,600 was taken away from him in comp time.

Harold Grosnickle: We have another set of eyes out there to help us to save and spend more time making sure all I's are dotted and t's crossed.

Don Wilson: The Chief has brought in so much money in grants to the Fire Department and he will be able to look out for other grants for other departments. We have already missed out on grants for clean up because we are not sure what to look out for.

Harold Grosnickle: we are looking for many ways to save money and be more economically sound. It is a plus to have the Chief in this position if we can save money in different ways he has mentioned that is why is on a temporary trial basis.

Vote: PR, DW HG abstain motion carried by 2/3

011110-20: Don Wilson moved to accept the job description for new Deputy Chief position as drafted by Chief Moulden. 2nd Paul Ritchey

Vote: PR, DW HG abstain Motion Carried 2/3

011110-21: Harold Grosnickle moved to accept the State of Ohio Road Certifications of Township Roads of 27.34 miles. This needs to go to the County, Can either be mailed or dropped off. Harold Grosnickle said he could drop it off. 2nd Don Wilson

Vote: PR, HG, DW All Aye Motion Carried

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011110-22: Harold Grosnickle made a motion to have a Special Meeting for a work session on January 20th at 10:30 a.m. to work on the budget and any other business that comes before the Board. 2nd Don Wilson.

Vote: PR, HG, DW

All Aye

Motion Carried

011110-23: Don Wilson made a motion to adjourn meeting @ 2:13 p.m. 2nd Harold Grosnickle

Don Wilson, Chairman

Harold Grosnickle, Vice Chairman

Paul Ritchey, Trustee

Sandy Borchers, Fiscal Officer